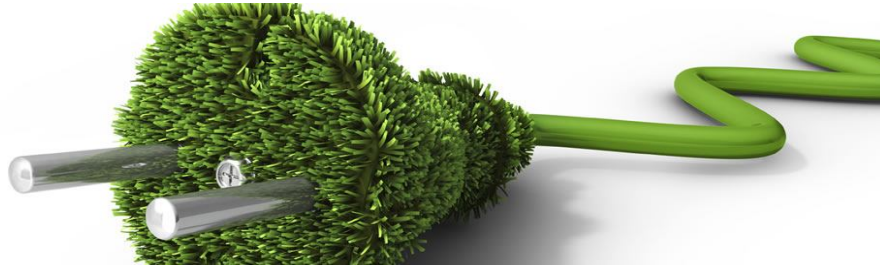


**WHILE LEAVING OFFICE, PLEASE TURN OFF ELECTRIC SWITCHES.**



### CONTRIBUTING TOWARDS A BETTER FUTURE

The fact that the availability of energy would be low in future should not be ignored. We as responsible citizens should ensure efficient usage of electricity by the following practices:

- Turn off our computer screens when away
- Turn off lights in offices and conference rooms when not in use
- Use natural or day lighting, if convenient
- Photocopy only when it needed
- Switch off equipment that drains energy when not in use (i.e. cell phone chargers, fans, Computers, coffeemakers, desktop printers, radios, etc.)
- Never splice or repair or cut power cord or extension cord as the tape will eventually melt
- Never Remove the Ground Pin (3rd Prong) to Fit into a Two-Prong Outlet
- During warm months, close or adjust window blinds to block direct sunlight to reduce cooling needs



**USE ELECTRICITY WISELY – REDUCE BLACKOUTS!**

**BE AN ENERGY MISER  
USE ELECTRICITY WISER**