



**Pakistan State Oil Company Limited**  
 PSO House Khayaban-e-Iqbal  
 Clifton, Karachi-75600, Pakistan  
 Telephone (021) 99203866 Fax (021) 99203796

**RENTING OF MANUAL CAR WASH SERVICE STATION AT PSO S/S-3 (MG MOTORS)**  
**PSO Station, Main Clifton Road, adjacent to PSO House, Karachi.**

### REQUEST FOR QUOTATION

RFQ No. AZ/NFR-2010

**BIDDERS NAME & ADDRESS:**

**TENDER OPENING DATE: 09.02.10**

EARNEST MONEY 2%

Rs. \_\_\_\_\_ Bank: \_\_\_\_\_ PO/DD No. \_\_\_\_\_

S. No.	Description	Location	Quantity	Unit	Rate	Amount
1	<p><b><u>Operation of Car Wash at Service Station on Monthly Rental Basis</u></b></p> <ul style="list-style-type: none"> <li>Operation and maintenance of the Manual Carwash at PSO'S Service Station on a 12-13 hours basis. The equipment to be operated by the tenant shall be installed by PSO as per its standards.</li> <li>Agreement shall be awarded on rental basis for a period of three years from the date specified in the agreement. An annual increment of 5% will be applicable on the Rental value. The operator will pay an advance monthly rent of the Service Station to the PSO. The said rent will be paid by the operator to PSO on or before the 5<sup>th</sup> of each month.</li> </ul> <p><b><u>Responsibilities of the Operator</u></b></p> <ul style="list-style-type: none"> <li>The operator will pay the monthly electricity bill of the carwash without fail as per the reading of sub-meter installed at the premises by PSO. The operator will also pay water and other utility charges to PSO; as advised by the PSO to the Operator from time to time upon receipt of such bills from the concerned authorities.</li> <li>The operator will carry out all the repairs and maintenance job of the Carwash facility and equipment installed therein at his own cost and will keep it in good working condition all the time in accordance with the directions/HSE standards advised to the operator from time to time by PSO.</li> <li>The operator ensures and undertakes to maintain and manage the HSE Standards of the PSO conveyed to him by the PSO from time to time and the operator will ensure that these rules are implemented inside or outside the service station in letter and spirit and no violation whatsoever is committed or caused to be committed including the law and order situation.</li> </ul> <p><b><u>Terms &amp; Conditions</u></b></p> <p><b><u>Security Deposit</u></b></p> <p>The operator will deposit an amount equivalent to six months' quoted rent as security deposit with PSO which will be refundable after the expiry of this agreement upon clearing all dues of PSO and/or any dues/bills/fees and other such payments pertaining to the Service Station.</p> <p><b><u>General</u></b></p> <ul style="list-style-type: none"> <li>The bidder will operate the service station himself, no subletting or transfer of right shall be allowed</li> <li>Mobilization period of one (1) month will be granted to the successful bidder.</li> <li>PSO has the right to extend the tender opening date or cancel the tender.</li> <li>Successful bidder must comply with all lawful orders / policies of PSO and Government of Pakistan.</li> <li>For Earnest money/security deposit please see clause 1.4 of the general terms &amp; conditions.</li> <li>Offers received without earnest money or with an amount below the required amount shall be rejected. Earnest money should be in the form of a pay order/demand draft only.</li> <li>Contact persons Name, Address, Telephone, &amp; Fax number (if any) should be clearly written on the tender documents.</li> <li>The Quoted Price Should Be Inclusive Of All Govt. Taxes, Levies Etc.</li> </ul>	S/S-3 (MG Motors) Karachi	12	Months		

S. No.	Description	Location	Quantity	Unit	Rate	Amount
	<ul style="list-style-type: none"> <li>• Please Quote Your Earliest Mobilization Date After Receipt Of Our Service Order.</li> <li>• The above services shall be subject to checking / approval by our NFR/RF Department.</li> <li>• For Queries Please Call at Ext: 2772 at NFR Dept 7th Floor PSO House.</li> </ul> <p>• Bidders must quote on this Tender Form. If, however, they wish to provide additional details, they may do so on their letterhead and attach it to the Tender Form.</p> <ul style="list-style-type: none"> <li>• Other Terms &amp; Conditions are attached.</li> </ul> <p><b><u>Documents Required:</u></b>            Following documents are to be submitted along with tender:</p> <ul style="list-style-type: none"> <li>• Complete company profile</li> <li>• NTN, Sales Tax Registration Certificate, CNIC of the bidder.</li> <li>• Affidavit on Rs. 20/- stamp paper that the bidder has not been involved in any litigation/ defaulter of PSO.</li> </ul>					
	<b>GRAND TOTAL (RS.)</b>					
	<b><u>FOR BIDDERS USE</u></b>				<b><u>RUBBER STAMP OF BIDDER</u></b>	
	<b>Signature:</b> <b>Name:</b> <b>Phone Number:</b> <b>Cell Number:</b> <b>Email / Fax:</b>					