



HSE ALERT # 166

SAFETY TIPS – ATM MACHINE

1. Try to plan your visits to ATM during the day, rather than after dark.
2. Choose an ATM location that is in a busy public place.
3. Keep the lowest possible transaction limit of your ATM card.
4. Avoid making withdrawals in isolated areas.
5. If at all possible, take along a friend who can watch the surroundings while you are conducting your transactions.
6. Pre-plan your transaction carefully, and don't spend too much time at the machine.
7. When you make a withdrawal, quickly place the money in your purse or wallet and leave as soon as you finish your transaction.
8. Watch out for suspicious-looking people waiting around an ATM—they may not really be customers. If someone offers to let you go ahead of them, decline politely and leave.
9. When visiting a drive-through ATM, keep your doors locked and be prepared to drive away quickly. If anyone approaches your car on foot, roll up your window and drive off.
10. If you have not finished your transaction, and you are approached by a suspicious character, press the CANCEL button, receive your card and leave quickly.



KEEP ALERT – REMAIN SAFE